

**This Union No. 798 is chartered
and shall function
for the benefit of those
engaged in the
PIPELINE INDUSTRY
of the
UNITED STATES**

PIPELINERS LOCAL UNION 798
CONSTITUTION AND BY-LAWS
REVISED

May 23, 2025

PREAMBLE

The objects and aims of the United Association are propagation branches in all cities and towns of America for mutual improvement and affiliations, cooperation, and education of all members in particular, and the trade in general. We believe that the only manner in which this can be accomplished is by promoting the subject of organization among the Pipeliners throughout the country and endeavoring by that means to elevate the trade to its proper standing, thereby gaining the respect of all.

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PIPELINERS LOCAL UNION 798 BY-LAWS

ARTICLE I NAME AND TERRITORY

Section 1. This Local Union shall be known as Pipeliners Local Union 798 of the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry of the United States and Canada, AFL-CIO.

Section 2. This Local Union is composed of Journeymen and Helpers engaged in the supervision, fabrication, construction, installation, maintenance and repair of pipeline installations of every description and character. This Local Union also has Metal Trades jurisdiction in Tulsa, Osage, Creek, Wagoner and Okmulgee Counties of Oklahoma, to cover production manufacturing where welding is a major factor, except pipe fabrication shops that fabricate for new construction.

Section 3. The headquarters office of the Local Union shall be in Tulsa, Oklahoma and all regular meetings shall be held in Tulsa.

ARTICLE II OFFICERS

Section 1. The officers of Local 798 shall consist of President; Vice-President; Recording Secretary; Business Manager; Financial Secretary-Treasurer; Inside Guard; three (3) Finance Committee members; an Executive Board of five (5) members including the Vice-President; and two (2) Examining Board Members. No member of this Local Union shall hold more than one office.

Section 2. Each officer elected by the Local Union shall remain in good standing during his term of office. If he becomes suspended his office shall automatically be declared vacant and shall be filled in accordance with the provisions of these By-Laws.

Section 3. All officers, other than full-time salaried officers, shall receive travel pay as set forth herein to attend required meetings. Travel expenses shall be paid in an amount equal to mileage traveled from the officer's location at the time of departure to the meeting, and from the meeting location either to the officer's home or job site, whichever is applicable, times the maximum allowable IRS mileage rate. In addition, the officer shall be paid the maximum non-taxable per diem rate for lodging, meals and incidentals applicable for Tulsa, Oklahoma and compensation in the sum of eight (8) hours times the Oklahoma hourly wage rate for a Journeyman Welder for a maximum of one day's travel to the meeting site, one day's travel from the meeting site to the officer's home or job site, and for each day the meeting is in session. Salaried officers shall receive their regular pay and expense reimbursement for attendance at required meetings in accordance with the Local 798 Expense Policy.

Section 4. In addition to the duties set forth below, all officers shall perform all duties required of them pursuant to the UA Constitution and Ritual.

ARTICLE III DUTIES OF OFFICERS

President

Section 1. The President shall preside at all meetings. He shall enforce law and order in the following manner: he shall, in his own judgment eject from the assembly any member or members declared intoxicated, disorderly or ineligible to be present; he shall exercise general supervision over Local 798's interest in business during the conduct of all regular and special meetings of Local 798 and see that the Constitution and By-Laws, and Rules of Order are observed, subject to an appeal. The President shall see that all officers are in their proper places and see that none but members in good standing take part in any of the Local's meetings.

Section 2. The President shall be *ex-officio* over all committees.

Vice-President

Section 3. The Vice-President shall be the chairman and a voting member of the Local Union Executive Board. He shall have supervision over all members entering the assembly room and, upon a member presenting his dues book showing that he is a member in good standing, he will give him the password. He shall also have supervision over all members departing from the room. He shall assist the President in maintaining order during meetings and, in the absence of the President, will assume the chair.

Recording Secretary

Section 4. The Recording Secretary shall keep a correct account of all resolutions, motions, and the general business transacted at the Local Union's meetings. He shall perform any other duties, special or otherwise, that may devolve upon him by virtue of his office or the United Association.

Section 5. The Recording Secretary shall attend all meetings of the Executive Board when requested by the Executive Board to do so. His sole function at such meetings is to keep a correct and intelligent record of the business transacted at such meeting.

Business Manager

Section 6. The Business Manager is in daily contact with the public and the employer, becoming the trustee of the welfare of the members of the Local Union. It is his solemn duty and obligation to vigilantly protect the trade jurisdiction of the United Association in the plumbing and pipefitting industry of his locality; to compel employers to observe and respect collective bargaining agreements; to adjust grievances between members of the Local Union and their employers with justice and fairness; and foster and promote employment for the members of the Local Union. He must do all in his power to protect the jurisdiction of the United Association.

Section 7. The Business Manager must report his activities to the membership at the regular meetings. He must attend all regular meetings of the Local Union. He shall notify the Local office at least once each day of his whereabouts. It shall be his duty to see that the rules of the Local Union are not violated by any of the members, and to prefer charges against any member violating said rules.

Section 8. The Business Manager is authorized to hire any personnel he deems necessary for the proper conduct of Local 798's business. This includes, but is not limited to, Business Agents, Organizers, Dispatcher(s), and office staff. The Business Manager will determine, in his sole discretion, the number of individuals to be employed and will have full and complete authority and supervision over their employment. This includes the authority to fix and determine their duties, wages and other compensation, and the terms and conditions of their employment. Said personnel are "at will" employees and may be removed by the Business Manager at any time with or without cause.

Section 9. The Business Manager has the exclusive power of appointment and removal for any position not otherwise required to be elected pursuant to the United Association Constitution or these By-Laws.

Section 10. The Business Manager, or his designee, shall be a Trustee (and Chairman or Co-Chairman, consistent with the rotation of such offices in the applicable trust fund agreements) of the Pipeline Industry Pension Fund, the Pipeline Industry Benefit Fund, and the Local 798 Training Fund ("Trust Funds"). The Business Manager shall have the power to appoint and remove all remaining Union Trustees to each of the above funds.

Section 11. The Business Manager has control and supervision over the daily affairs and business operations of the Local Union. This includes the authority to buy such equipment as necessary for use in the performance of his duties.

Section 12. The Business Manager shall post Dispatch Procedures at the Union's headquarters office and on the Local Union's website. The Business Manager is authorized to modify the Local Union's Dispatch Procedures as he deems appropriate. Any such amendments will be promptly posted at the Union headquarters office and on the Local Union's website.

Section 13. The President, Vice President, Inside Guard, Executive Board, Finance Committee and all Committee members shall keep the Local Union notified of their permanent address and any temporary addresses. Such notice shall be in writing to the Business Manager.

Section 14. The Business Manager shall receive a weekly salary equivalent to that of Oklahoma scale (wages and per diem) for a Journeyman Welder based upon a seventy-two (72) hour, six (6) day work week. The Business Manager shall receive all benefits otherwise provided to the Local Union's full-time salaried employees. In addition to said benefits, the Business Manager shall also have contributions made on his behalf by the Local Union to the Pipeline Industry Pension Fund based on a forty (40) hour, five (5) day work week. The Business Manager may also make elective deferrals to the Oklahoma State Pipe Trades Annuity Fund as permitted by the Plan and applicable law. The Business Manager shall receive two (2) weeks paid vacation each year.

Section 15. The Business Manager's salary may be increased or decreased if salary inequities exist or the economic facts and circumstances or the financial well-being of Local Union 798 warrants such action; provided, however, that such increase or decrease of salary shall be approved by a two-thirds (2/3) vote of the members of the Local Union in attendance at a regular meeting. Any decrease in salary pursuant to this section shall not take effect until the start of the next term in office.

Section 16. The Business Manager shall secure life insurance and hospitalization benefits, to the same extent that Local 798 members are covered under the Pipeline

Industry Benefit Fund, for all full-time salaried officers and employees of the Local Union. Said insurance shall be secured through the Pipeline Industry Benefit Fund and the cost of obtaining such benefits shall be paid from the General Fund of the Local Union.

Section 17. The Business Manager shall secure pension benefits for all full-time salaried officers and employees of the Local Union. Said benefits shall be secured through the United Association Local Union Officers and Employees Pension Plan and shall be governed by all rules and regulations of the plan. The cost of obtaining said benefits shall be paid from the General Fund of the Local Union.

Section 18 The Local Union shall furnish and maintain an automobile for the Business Manager to be used for Local Union business. Approved personal usage of the automobile will be deemed taxable income to the Business Manager. The Business Manager shall also be allowed all reasonable expenses incurred while on the business of the Local Union consistent with the Local 798 Expense Policy.

Financial Secretary-Treasurer

Section 19. The offices of Financial Secretary and Treasurer shall be combined into one office.

Section 20. The Financial Secretary-Treasurer shall keep a correct account of the financial standing of all members of the Local Union and shall receipt and account for all monies received or disbursed by order of the Local Union. He shall keep a record account of each member's indebtedness. While the Local Union is not obligated to do so, he shall notify each member who is three (3) months in arrears in his dues, as well as each member who may be stricken from the roll. He shall collect all monies due to the Local Union from said members. Provided that any failure to provide such notice shall not prevent a member from being automatically suspended or expelled for non-payment of dues in accordance with the UA Constitution.

Section 21. The Financial Secretary-Treasurer shall receipt and account for all monies received or disbursed by order of the Local Union and submit his accounts to the Finance Committee for examination prior to each regular meeting, or more frequently if the Finance Committee deems it necessary. He shall maintain a petty cash fund in the amount of Two-Thousand Dollars (\$2,000.00) or an amount otherwise determined from time to time as necessary for the proper and efficient operation of the Local Union. Payments shall be made from the petty cash fund upon receipt of proper vouchers, invoices and/or billing. When duly called for, he shall deliver all monies, books and papers to the Local Union, or to his successor in office.

Section 22. The Financial Secretary-Treasurer shall obtain a surety bond for the Local Union so that every officer, agent, representative or employee of the Local Union who handles funds or property of the Local Union shall be bonded as required by law. Said bond shall be paid for from funds of the Local Union.

Section 23. The Financial Secretary-Treasurer shall keep a correct record of each member, including full name, card number, residence and contact information. He shall require all members to affix their signatures upon the membership Roll Book.

Section 24. Each month, the Financial Secretary-Treasurer shall forward to the General Secretary-Treasurer of the United Association all dues, fees and assessments required by the United Association Constitution on the original cash sheets furnished by the United Association. He shall sign such cash sheets and the Local Union shall retain a duplicate of same for inspection by the Finance Committee. The Financial Secretary-Treasurer shall record on said cash sheets the names of all members who have been initiated, reinitiated, and reinstated on the deposit of withdrawal cards, as well as the renewed withdrawal cards and transfer cards which have been accepted.

Section 25. Upon receipt each year of a January cash sheet from the General Secretary-Treasurer of the United Association, the Financial Secretary-Treasurer shall check and verify this record with his records and shall notify the General Secretary-Treasurer of the United Association of any discrepancy within sixty (60) days after receiving the January verification sheet.

Section 26. The Financial Secretary-Treasurer shall deposit Local Union funds, pay Local Union obligations, and handle all money and property for which he is responsible in accordance with the laws and policies of the Local Union and the United Association. He shall arrange to have his signature and that of the Business Manager as an authorized signature on the account(s). It shall be his duty to have the books of the local Union audited annually by a Certified Public Accountant.

Section 27. The Financial Secretary-Treasurer shall receive a weekly salary equivalent to that of Oklahoma scale (wages and per diem) for a Journeyman Welder based upon a seventy-two (72) hour, five (5) day work week. The Financial Secretary-Treasurer shall receive all benefits otherwise provided to the Local Union's full-time salaried employees. In addition to said benefits, the Financial Secretary-Treasurer shall also have contributions made on his behalf by the Local Union to the Pipeline Industry Pension Fund based on a forty (40) hour, five (5) day work week. The Financial Secretary-Treasurer may also make elective deferrals to the Oklahoma State Pipe Trades Annuity Fund as permitted by the Plan and applicable law. The Financial Secretary-Treasurer shall receive two weeks paid vacation each year.

Section 28. The Financial Secretary-Treasurer's salary may be increased or decreased if salary inequities exist or the economic facts and circumstances or the financial well-being of Local Union 798 warrants such action; provided, however, that such increase or decrease of salary shall be approved by a two-thirds (2/3) vote of the members of the Local Union in attendance at a regular meeting. Any decrease in salary pursuant to this section shall not take effect until the start of the next term in office.

Section 29. The Local Union shall furnish and maintain an automobile for the Financial Secretary-Treasurer to be used for Local Union business. Approved personal usage of the automobile will be deemed taxable income to the Financial Secretary-Treasurer. The Financial Secretary-Treasurer shall also be allowed all reasonable expenses incurred while on the business of the Local Union consistent with the Local 798 Expense Policy.

Inside Guard

Section 30. The Inside Guard shall have charge of the door and be under the direct supervision of the Vice-President.

Section 31. The Inside Guard will act as an Inside Guard for the Executive Board on regular meeting days if so requested by the Executive Board.

Executive Board

Section 32. The Executive Board shall at least meet four times each year. It shall convene at 9:00 a.m. the same day of the regular meeting unless a special meeting is called by the Business Manager.

Section 33. The Executive Board shall, between the meetings of the Local Union, transact such business as may be referred by the officers of the Local Union. The Local Union Executive Board shall be empowered to comply with the direction of the General Executive Board of the United Association. All actions taken by the said Board shall be by a majority vote thereof. This section is not to be construed as an infringement upon the duties of Local Union officers as defined in this Constitution, it being understood that the Local Union Executive Board is only empowered to handle business referred to it by the Local Union or the duly elected Local Union Officers.

Section 34. In matters requiring action by the Executive Board when the Executive Board is not in formal session, the Executive Board may act by email, video conference, telephone conference, letter, facsimile transmission or other electronic means. Whenever the Business Manager requires action by the Executive Board, he may obtain the same by email, video conference, telephone conference, letter, facsimile transmission or other electronic means among the members of the Executive Board or he shall have the authority to call a meeting of the Executive Board, and such Executive Board members shall take action on the matters brought to their attention in this manner. Such action so taken by the members of the Executive Board shall constitute action by the Executive Board as though the Executive Board were in formal session.

Section 35. The Executive Board shall act as a trial board for all internal union charges referred to trial. Such trials shall be conducted in accordance with the Constitution of the United Association and the UA Manual for Disciplinary Procedures.

Finance Committee

Section 36. The Finance Committee shall examine the bank books and bank accounts and count all money in the possession of the Financial Secretary-Treasurer. The Committee shall, if it deems it necessary, require a bank statement from the cashier of the bank in which Local 798 monies are deposited, and they shall report their findings at the regular membership meetings.

Section 37. The Finance Committee shall have the power to examine the accounts of any elected or appointed officer at any time it deems it necessary to do so, and any officer or member refusing to deliver to such Finance Committee any books, papers, stamps or other matter necessary for such examination, or who shall in any manner harass the Finance Committee in the discharge of their duties, shall be assessed not less than Twenty-Five Dollars (\$25.00), after being tried and convicted.

Section 38. The Finance Committee shall convene not less than once each regular meeting and shall convene at 9:00 a.m. on the same day of the regular meeting. Prior to the Finance Committee's regular meeting, or otherwise as requested by the Finance Committee, the Financial Secretary-Treasurer will submit to the Finance Committee written reports of all expenditures of all officers and employees and such reports will be available for review at the regular membership meeting. The Finance Committee shall examine such records and prepare a report to the membership. This report shall be entered into the minutes of the meeting.

Examining Board

Section 39. The Examining Board shall consist of two (2) members.

Section 40. It shall be the duty of the Examining Board to determine the qualification of any person seeking admission to Local 798 who has been referred to the Examining Board and report its findings in writing to the Business Manager. The Examining Board shall report to the membership at the next regular meeting.

ARTICLE IV DISCIPLINE OF OFFICERS

Section 1. Officers of the Local Union may be fined, reprimanded or removed from office for just cause, after notice and trial. Charges may be preferred against any officer by a member of the United Association in good standing who has personal knowledge of the offense committed. The charges shall be made in writing to the Local Union, within sixty (60) days after discovery of the offense, stating with reasonable certainty the nature of the offense charged, the time and place of the occurrence, and the date of discovery of the offense, naming the witnesses and the sections of the laws of the Local Union and the Constitution of the United Association that have been violated by the officer. It shall require a majority of the vote of the Local Union in attendance at a regular or special called

meeting, to whom the charges are presented, to accept such charges. The charges must be signed by a member in good standing of the United Association.

Section 2. When the charges have been made and are accepted by the Local Union as hereinbefore provided, the entire matter shall be referred to the Local Union Executive Board for hearing. A copy of the charges, together with a notice setting the time and place of hearing, shall be served upon the accused officer at least ten (10) days before the hearing.

Section 3. The Local Union Executive Board shall hear all witnesses and, if the charges are sustained, shall then make its findings and recommendation of a fine, reprimand or removal from office, to the Local Union at the next regular or special meeting. On a report of the charges being sustained by the Local Union Executive Board, it shall take a two-thirds (2/3) vote of the members of the Local Union in attendance at a regular or special called meeting of the Local Union to sustain the charges and remove the officer or fine or reprimand him.

Section 4. Any officer so disciplined shall be entitled to appeal the decision to the United Association General Executive Board in accordance with the provisions of the UA Constitution.

ARTICLE V VACANCIES IN OFFICE

Section 1. When through death, resignation, removal or for any reason, a vacancy occurs in the office of Business Manager or Financial Secretary-Treasurer, the Executive Board, by majority vote, shall within five (5) days of the vacancy being declared, appoint the Business Manager's or the Financial Secretary-Treasurer's successor. The duly appointed successor shall automatically assume the vacated office and shall remain in office until the next regular election but only if such election is scheduled to occur in less than one year. If the next election is not scheduled to occur for one year or longer, a special election for the unexpired term shall be directed. The period between nominations and the election, and all other notice periods, shall be consistent with the United Association Constitution.

Section 2. When through death, resignation or removal, a vacancy occurs in any other office required to be elected under the UA Constitution, the Business Manager shall appoint a successor to fill the unexpired term.

ARTICLE VI COMMITTEES, CONVENTIONS AND CONFERENCES

Section 1. The Business Manager, or his designee, shall attend all meetings of all state and local AFL-CIO councils and federations applicable to Local 798's jurisdiction. Additionally, the Business Manager, by virtue of his office, shall be a delegate to all organizations and conventions of such organizations of which this Local Union is affiliated.

Section 2. The Business Manager shall have the authority to appoint all committees and designate delegates to attend any meeting, conference or convention, participation in which he deems beneficial to the Local Union, unless such appointment or designation is otherwise provided for herein or by the United Association Constitution. All full-time salaried officers, by virtue of the local union office they hold, shall serve as delegates to all state associations in their territorial jurisdictions.

Section 3. The Business Manager shall notify the members of each elected or appointed committee, after their election or appointment, of the date and time of such committee meetings. All committee members are required to give sufficient notice to the Business Manager if they cannot be present at a scheduled meeting. All committee reports shall be in writing and submitted to the Business Manager. The Business Manager, or his designee, shall report concerning such meetings and conventions at the first regular membership meeting following such meeting or convention.

Section 4. A member appointed or designated pursuant to Article VI, Section 2 who attends a conference, meeting, convention (other than the United Association Convention) or seminar shall receive travel pay as set forth herein to attend required meetings. Travel expenses shall be paid in an amount equal to mileage traveled from the member's location at the time of departure to the meeting, and from the meeting location either to the member's home or job site, whichever is applicable, times the maximum allowable IRS mileage rate. In addition, the member shall be paid per diem of the maximum non-taxable per diem rate for lodging, meals and incidentals applicable for Tulsa, Oklahoma and compensation in the sum of eight (8) hours times the Oklahoma hourly wage rate for a Journeyman Welder for a maximum of one day's travel to the meeting site, one day's travel from the meeting site to the member's home or job site, and for each day the meeting is in session.

Section 5. In accordance with the United Association Constitution, the Business Manager and Financial Secretary-Treasurer, by virtue of their positions as weekly salaried elected officers, shall be delegates to the United Association Convention. All other delegates and alternates to the United Association Convention shall be elected by secret ballot. All provisions of the United Association Constitution regarding election of delegates shall be followed. A nominee need not be present to be nominated but must have sent to the Business Manager a letter or other notice in the manner and by a deadline prior to the nominations meeting determined by the Election Committee stating that he will accept the nomination, and the candidates receiving the highest number of votes shall be delegates; the next highest shall be declared alternates, as provided for under the United Association Constitution. No member shall be eligible as a delegate or alternate unless he shall have been a member in good standing of this union for two (2) continuous years previous to his election and he remains in good standing from the date of his election through the period of the Convention.

**ARTICLE VII
BUILDING COMMITTEE**

Section 1. There shall be a Building Committee consisting of the Business Manager and the Financial Secretary-Treasurer.

Section 2. The Building Committee shall be authorized to maintain, repair, remodel, or add to the structures of the building or buildings owned by the Local Union.

Section 3. The Business Manager shall be the Trustee of all real properties of the Local Union and shall have custody and possession of the same for the Local Union. The Trustee shall have full power to keep, exchange, invest, transfer, convey, mortgage, pledge, purchase, dispose of, sell, lease, or assign all such real properties, and to execute all instruments necessary to carry the foregoing into effect. Said Trustee shall employ all necessary personnel for the maintenance and upkeep of said real properties.

Section 4. Consistent with the United Association Constitution, the Local Union may also hold real property in a lawfully created trust or holding entity for and on behalf of the Local Union.

**ARTICLE VIII
FUNDS AND LOCAL EXPENSES**

Section 1. The funds of the Local Union shall be placed in a General Fund and Reserve Fund, and the Financial Secretary-Treasurer shall decide the amount of monies to be deposited in each fund. The Financial Secretary-Treasurer shall determine a secure bank, or banks, and shall keep said monies in such banks.

Section 2. All funds and assets shall be kept in the name of the Local Union. Funds shall be withdrawn only on orders, signed by the Business Manager and the Financial Secretary-Treasurer. All checks shall be signed by any two (2) of the following: the Business Manager, the Financial Secretary-Treasurer and the President.

Section 3. The General Fund of the Local Union shall be applied to current expenses, namely: telephone bills, office supplies and equipment, salaries and expenses, committee and delegate expenses, maintenance, repair, remodeling and upkeep of the real properties owned by the Local Union, insurance premiums, dues and assessments, attorney fees, public relations fees and materials, auditing fees, organizing, and expenses necessary for the good of the Local Union.

Section 4. When the receipts of the General Fund will permit, a percentage of such receipts shall be placed in a Reserve Fund and invested in safe securities, as determined by the Financial Secretary-Treasurer.

Section 5. The Business Manager, in consultation with the Financial Secretary-Treasurer, will issue a Local Union expense policy that will apply to all full-time, salaried Local 798 officers, business agents, organizers, and other Local 798 employees as he deems appropriate.

ARTICLE IX MEMBERSHIP MEETINGS

Section 1. The regular meetings of Local 798 shall be held not less than four (4) times per year on the second Friday of January, April, September and December at 7:00 p.m. The meeting shall be called to order promptly at the time set, providing there is a quorum present. Fifteen (15) members shall constitute the quorum for the legal transaction of business. The Business Manager shall notify all members of the date, time and place of each regular meeting no fewer than (10) days prior to such meeting.

Section 2. There shall be a roll call of officers at all regular meetings.

Section 3. The Business Manager may call special meetings at his discretion, or upon the written request of seventy-five (75) members in good standing stating in writing the reason and purpose of such special meeting. He shall notify all members of the date, time, place and nature of business to be transacted at least ten (10) days prior to each special meeting. No business shall be transacted other than that for which the meeting is called.

Section 4. All expenditures, other than regular bills paid each month, shall be presented for approval at the next regular meeting by the membership.

ARTICLE X LOCAL UNION MEMBERSHIP AND INITIATION FEES

Section 1. A person is eligible for membership as a Journeyman or a Welder if he has a minimum of five (5) years of actual practical working experience in the welding and pipefitting industry, is of good moral character, and has passed a satisfactory examination conducted by the Local 798 Examining Board as to his/her skill and ability as a Journeyman or as a Welder. The Business Manager has the discretion to admit organized persons into the Local Union without referring them to the Examining Board. See the "Duties of the Local Union Examining Board" section of the UA Ritual.

Section 2. The initiation fee for Journeymen and Welders is Two-Thousand Dollars (\$2,000.00) and one (1) month dues to be paid in accordance with the 798 Handbook, which shall be posted at the Local Union's headquarters' office.

Section 3. A person is eligible for membership as a Welder Helper if he possesses a desire to learn all of the skills and duties of a Welder Helper, is of good moral character, and has worked the minimum number of hours on a pipeline project, in a related

industry, or on similar heavy construction set forth in the 798 Handbook.

Section 4. The initiation fee for Welder Helpers is One-Thousand Two-Hundred Dollars (\$1,200.00) and one (1) month dues to be paid in accordance with the 798 Handbook.

Section 5. A Welder Helper may upgrade his classification to a Journeyman or a Welder if he has a minimum of five (5) years actual practical working experience in the pipe welding and pipefitting industry, is of good moral character, has passed a satisfactory examination conducted by the Local 798 Examining Board, as to his skill and ability as a Journeyman or Welder, as applicable. A Welder Helper seeking to upgrade must also satisfy the requirements set forth in the 798 Handbook including payment in full of the Helper Initiation Fee, and payment of the difference between the Helper initiation fee and the Journeyman initiation fee.

Section 6. A Welder may change his classification to that of a Journeyman if his initiation fee is paid in full, his dues are current, and he has passed a satisfactory examination conducted by the Local 798 Examining Board as to his skill and ability as a Journeyman. A Journeyman may change her/his classification to that of a Welder if his initiation fee is paid in full, his dues are current, and he has passed a satisfactory examination conducted by the Local 798 Examining Board as to his skill and ability as a Welder and has passed a welding test administered by the Local 798 Training Center's Director of Training.

Section 7. Consistent with the UA Constitution, members who have been expelled from Local 798 for non-payment of dues will be required to pay a new initiation fee in the amount of \$2,000 for Welders/Journeymen and \$1,200 for Welder Helpers to reestablish membership in Local 798. Any such member may also be required to show proof that he meets the qualifications for membership required for new members.

Section 8. Members who have been suspended or expelled for reasons other than non-payment of dues upon approval of the UA General Executive Board cannot be reinstated to membership without paying all fines, assessments and any raised initiation fee imposed at the time of suspension or expulsion.

ARTICLE XI DUES AND WORKING ASSESSMENT

Section 1. Regular monthly dues are payable for Journeymen, Helpers and Retired members. The amount payable shall be posted at the Local Union Office and available upon request.

Section 2. In addition to the regular monthly dues, all members shall be required to pay working assessment as follows: 3% of gross weekly wages for all classifications. The Business Manager may, as he deems appropriate, reduce the amount of working

assessment required to be paid, and shall provide prompt notice of any such reduction to the membership.

Section 3. Dues and working assessments may be increased only in accordance with the United Association Constitution and applicable law.

Section 4. All members shall be required to pay an organizing assessment of Fifty Cents (\$.50) per hour paid.

Section 5. All National and Local assessments, and disciplinary assessments are payable before dues in accordance with the United Association Constitution.

Section 6. All members with fifty (50) years of continuous membership in the United Association, who have retired, will no longer be required to pay dues.

Section 7. All members with forty (40) years of continuous membership in the United Association, who have retired, shall have a regular monthly dues rate of a maximum of Ten Dollars (\$10.00) per month.

Section 8. Should a member lose his dues card, he shall so notify the Financial Secretary-Treasurer of the Local Union. The Financial Secretary-Treasurer will send him an affidavit to be signed, notarized, and returned to the Local Union office. The Local Union will then secure a duplicate card from the General Secretary-Treasurer of the United Association and return the duplicate card to the member.

ARTICLE XII MONETARY BENEFITS, BURIAL EXPENSE BENEFITS

Section 1. The United Association Burial Expense Benefit will be paid out, upon the death of a member, in accordance with the rules of that plan.

ARTICLE XIII WITHDRAWAL, TRAVEL AND TRANSFER CARDS

Section 1. The issuing of honorable withdrawal cards shall be in conformity with the United Association Constitution.

Section 2. All travel and transfer cards shall be governed by the United Association Constitution.

**ARTICLE XIV
SUSPENSION AND EXPULSION OF MEMBERS**

Section 1. A member owing over three (3) months' dues shall automatically be suspended from membership without notice of any kind. A suspended member is denied all rights and privileges and is not entitled to any monetary benefits.

Section 2. A suspended member returns to good standing, and his suspension is lifted by the payment of a Fifty Dollar (\$50.00) reinstatement fee as well as the payment of all back dues through the current month. **A suspended member must pay his Fifty Dollar (\$50.00) reinstatement fee before any dues can be paid.** Upon payment of the Fifty Dollar (\$50.00) reinstatement fee and payment of all back dues through the current month, the member shall be entitled to attend Local Union meetings with voice and vote.

Section 3. Any member in arrears for dues for a period of six (6) months shall stand expelled. Upon reinitiation, the member must pay all back dues for the six (6) month period preceding their expulsion, any outstanding disciplinary assessments, and a new initiation fee plus one (1) month dues.

Section 4. Any member who has been expelled by this Local Union, or any sister Local Union associated with the United Association, must pay all money that he legally owes to the expelling Local Union, and a new initiation fee to this Local Union before reinitiation.

**ARTICLE XV
TRIALS AND PENALTIES**

Section 1. When a member breaks his obligation to the United Association or any of its Local Unions or violates any of the laws of the United Association of laws and working rules of any Local Union or the United Association, charges may be preferred against him by any member of the United Association in good standing or by any Local Union of the United Association that has personal knowledge of the offense committed. The charges shall be made in writing to the Local Union stating with reasonable certainty the nature of the offense charged, the time and place of the occurrence, naming the witnesses and all other data. It shall require a majority vote of the membership in attendance at a regular or special called Local Union meeting to whom the charges are referred to accept such charges. The charges must be signed by a member of the United Association in good standing. A copy of the charges, attested by the seal of the Local Union and signed in accordance with the United Association Constitution, shall be immediately sent to the accused at his last known address as it appears on the books of the Local Union. This shall be deemed due notice.

Section 2. When charges have been made and accepted, as hereinbefore provided, the entire matter shall be referred to the Executive Board for trial, and it shall, without unnecessary delay, summon the parties, hear all witnesses, and try the case;

provided, that the accused may have then (10) days from the date of notice before being called upon to plead to the charges as specified. The trial shall be conducted in conformance with the United Association Constitution.

Section 3. Upon completion of the trial, the Board shall report its findings to the Local Union at its next regular or special called meeting. If the accused is found guilty by the Executive Board, he may be assessed, suspended or expelled. If the verdict is expulsion, there shall be a set assessment or raised initiation fee placed against him to indicate upon what terms the expelled member may again become a member in good standing of the United Association. The findings of the Local Union Executive Board shall be final and binding subject to the appeal provisions of these By-Laws and the United Association Constitution.

ARTICLE XVI ELECTIONS

Section 1. All Officers shall be elected by secret ballot. Their terms of office shall be for three (3) years, expiring on the second Friday of January following a December election.

Section 2. No member shall be eligible to run for office unless he has been a member in good standing of Local 798 for two (2) continuous years prior to the date of election.

Section 3. Eligibility to vote and nominate in an election for officers shall be governed by the United Association Constitution.

Section 4. Nominations are to be held at the regularly scheduled membership meeting in September. A member does not need to be present to be nominated but must have sent to the Business Manager a letter or other notice in the manner and by a deadline prior to the nominations meeting determined by the Election Committee nominating himself and identifying the office for which he is running or stating that he will accept a nomination by another member and identifying the office for which such nomination will be accepted stating that he will accept the nomination to a specified office.

Section 5. A candidate at his option has the right to designate how his name shall read on the ballot. Placement of names on the ballot shall be determined by a drawing.

Section 6. The candidates who received the highest number of votes shall be declared elected to the respective offices for which they are running. In case of a tie, there will be a runoff of the candidates who tied only.

Section 7. For each general election for officers, an Election Committee consisting of three (3) members will be nominated and elected at the nominating meeting. The member with the highest number of votes shall be Chairman of said committee or, if no

such plurality exists, the Committee shall appoint its own Chairman. The nominating meeting will be held at least one meeting prior to the election meeting. Its term of office shall be for that election only.

Section 8. The Election Committee is hereby empowered to adopt reasonable rules and regulations necessary to carry out the election that are not inconsistent with the provisions of the United Association Constitution or applicable law.

Section 9. Five (5) days before the election, the Election Committee shall be furnished a list of the members eligible to vote.

Section 10. The Election Committee shall in no way try to influence or assist a member in casting his vote from the time the ballot box is open until the ballot box is closed. Any member of the Election Committee violating this law shall immediately be replaced by the President of the Local Union.

Section 11. The tally shall be conducted on the second Thursday of December and counting of votes shall start and continue without interruption until all votes are counted, and the results are made known at the regular December meeting.

Section 12. The results of any election will be posted on the Local Union's Bulletin Board, and the results shall also be published in the next news bulletin. The names on the ballot will come in the following order: (1st) President; (2nd) Vice-President; (3rd) Business Manager; (4th) Financial Secretary-Treasurer; (5th) Recording Secretary; (6th) Inside Guard; (7th) Executive Board of four (4) members; (8th) Finance Committee of three (3) members; and (9th) Examining Board of two (2) members.

Section 13. Mail balloting may be authorized in Local Union Elections of Officers pursuant to the provisions of the United Association Constitution.

Section 14. Ballots and all other records pertaining to an election shall be preserved for a period of one (1) year by the Business Manager.

Section 15. Every bonafide candidate has the right once, within thirty (30) days prior to an election in which he is a candidate, to inspect a list containing the names and last known addresses of all members of the Local Union. All candidates shall have the right to have an observer at the polls, at the counting of the ballots, and otherwise as required by law.

ARTICLE XVII JOB STEWARDS

Section 1. The Business Manager, or his designee, shall appoint all Job Stewards and may terminate any such appointments at will.

Section 2. The Job Steward must do all in his power to protect the jurisdiction of the United Association and shall be diligent in enforcing and carrying out the applicable collective bargaining agreement.

Section 3. Under no circumstance shall the Job Steward entertain or participate in any wobbles, slowdowns, or unauthorized work stoppages.

Section 4. If a Job Steward leaves a job without notifying the Business Manager or Business Agent in whose jurisdiction the job is located so that a replacement can be found, he shall be subject to internal union charges and, if convicted, fined not less than Five Hundred Dollars (\$500.00).

Section 5. The Business Manager may hold a Steward School or Regional Meeting whenever he deems necessary or may call a group of Stewards in for special instruction. Expenses for the Steward School and/or any meetings directed by the Business Manager shall be paid from the General Fund of the Local Union.

ARTICLE XVIII GENERAL LAWS

Section 1. The National Pipeline Agreement of the United Association shall be adopted as the Local Agreement of Pipeliners Local Union 798.

Section 2. A member assigned to a job by the Dispatcher who does not proceed to the job as required by the Dispatcher or fails to notify the Dispatcher that he is unable to report to the job, shall be subject to internal union charges and, if convicted, shall be subject to discipline, which may include a fine in the amount to be determined by the Executive Board.

Section 3. Any member, while in the meeting hall, heard using improper or profane language, or conducting himself in a manner that disturbs the decorum of the meeting, shall be removed from the hall and subject to internal union charges. If convicted, he shall be subject to a fine of not less than Twenty-Five Dollars (\$25.00).

Section 4. All members shall report to the Job Steward before signing up at the contractor's office or taking a welding test. Any member failing to comply with this provision shall be subject to internal union charges and, if convicted, shall be subject to a fine of not less than Five Hundred Dollars (\$500.00).

Section 5. Members shall provide their correct permanent address to the Business Manager and shall notify the Business Manager when their permanent address changes. Any member failing to comply with this provision shall be subject to internal union charges and, if convicted, be fined not less than Twenty-five Dollars (\$25.00).

Section 6. Members found working for less than the prevailing scale of wages and benefits and under the prescribed rate of overtime or not observing working hours as defined in the Agreement shall be subject to internal union charges and, if convicted, be fined not less than Five Hundred Dollars (\$500.00).

Section 7. Any member found guilty of trying to cause a strike, wobble, or unauthorized work stoppage on any job shall be subject to internal union charges and, if convicted, be fined not less than Five Hundred Dollars (\$500.00).

Section 8. Any member of the Local Union refusing to do the work of the United Association shall be subject to internal union charges and, if convicted, be fined not less than Five Hundred Dollars (\$500.00).

Section 9. Any member giving the Dispatcher false information for the purpose of collecting fraudulent travel pay shall be subject to internal union charges and, if convicted, be fined not less than Five Hundred Dollars (\$500.00).

Section 10. Any member willfully failing to pay a lodging bill properly due and owing incurred by the member in connection with performing the work of the United Association shall be subject to internal union charges and, if convicted, be fined not less than Five Hundred Dollars (\$500.00).

Section 11. Any member who willfully fails to repay a debt lawfully owed to another Local 798 member shall be subject to internal union charges and, if convicted, be fined not less than Five Hundred Dollars (\$500.00).

ARTICLE XIX BY-LAWS CHANGES

Section 1. These By-Laws may be amended, altered or repealed from time to time when seventy-five (75) members have submitted a written proposition and such proposition has been read at one regular or one special meeting. Said proposition must be so read at one meeting, either special or regular, prior to a vote being taken on that proposition. Any time a change is proposed, as above referred to, the Business Manager shall notify all members ten (10) days before the meeting at which said change will be voted upon said notice shall state the purpose of said meeting. The proposition shall be read and it shall then require a two-thirds (2/3) majority of those in attendance for adoption. The membership shall be notified after the meeting if any changes were made.

Section 2. If there are any new resolutions and/or amendments adopted by the membership of Local 798, notification of these changes will be included with the next mailing sent to the entire membership.

Section 3. Parts of the By-Laws shall be amended and/or repealed as directed by the United Association.

Section 4. The By-Laws of Local 798 will be reprinted in its entirety every five (5) years, unless there have been no changes made to the By-Laws.

**ARTICLE XX
PRECEDENCE OF THE UNITED ASSOCIATION
CONSTITUTION AND SAVINGS CLAUSE**

Section 1. If any provision of these By-Laws shall be declared invalid or inoperative by any competent authority of the executive, judicial or administrative branch of federal or state government, the Business Manager shall have the authority to suspend the operation of such provision during the period of its invalidity and to substitute in its place and stead a provision which will meet the objections to its validity, and which will be in accord with the intent and purpose of the invalid provision. In this event, the remainder of these By-Laws, or the application of such section to persons or circumstances other than those as to which it has been held invalid, shall not be affected thereby. The Constitution of the United Association shall take precedence and govern in any contingency not herein specifically provided.

Section 2. Wherever any words are used in these By-Laws in the masculine gender, they shall be construed as though they were also used in the feminine gender or neuter gender in all situations where they would so apply.

Section 3. These By-Laws shall remain in full force and effect thereafter unless amended or repealed as provided herein and shall supersede any prior Local Union Constitution and By-Laws.

**ARTICLE XXI
PLEDGE OF OATH FOR OFFICE**

"I _____, in the presence of the members of Local Union 798 of Tulsa, Oklahoma, in addition to the pledge of honor and oath of obligation taken as a member, do further, pledge and obligate myself on my word of honor that I will, to the best of my ability, perform the duties and obligations of the office to which I have been duly elected, as laid down in the Constitution and By-Laws and usages of the United Association until my successor is duly elected and installed; that I will sacredly guard, protect, preserve and deliver my successor in office all books, papers, moneys, or other property of this Local Union which may be in my possession at the conclusion of my official term, and should the Local Union lapse or cease to function, I will convey and deliver all such books, papers, moneys or other property of this Local Union to the officer legally authorized to receive the same under the Constitution and By-Laws of the United Association; and I further pledge that all of my official acts while holding this position shall be just and honorable and I will work for the success of the United Association and triumph of its principles.

RESOLUTIONS AND RULES OF ORDER

Section 1. The order of business at the Local Union's regular membership meetings shall be as follows:

- a. Reading of minutes of previous meeting.
- b. Report of Committees.
- c. Correspondence and action thereon.
- d. Report of Local Union Executive Board.
- e. Appropriation of money.
- f. Roll call of officers.
- g. Report of officers.
- h. Business for the welfare of United Association and Local Union.
- i. Unfinished business.
- j. New business.
- k. Adjournment.

Section 2. At all meetings, no business shall be taken up except in the order prescribed, unless on motion made, seconded and passed by a majority vote of the members present.

Section 3. No motion shall be received or laid before the Local Union unless moved by one member and seconded by another. No motion will be opened for discussion until stated by the President. When a question is before the Local Union, no other motion shall be made in order except first, to adjourn; second, to lay on the table, third, the previous question; fourth, to postpone; fifth, to refer; sixth, to amend, which shall have precedence in the order in which they are here arranged. The first three shall be decided without debate. The fourth shall also be decided without debate, unless it is proposed to postpone to a definite period in which case it shall be debated.

Section 4. A motion to reconsider any former resolution or vote shall only be made and seconded by members who voted with the majority.

Section 5. When reading of any paper is called for and objected to, the question shall be decided by vote.

Section 6. When a member speaks, he shall arise and address the Presiding Officer, confining himself strictly to the merits of the question under consideration. He shall not be interrupted while speaking unless by the Presiding Officer who may call him to order or admonish him to close adherence to the subject and avoidance of personal remarks. A

member shall not be allowed to speak longer than ten (10) minutes on the same subject. No more than one half (1/2) hour shall be devoted to a debate unless the house so decides by a two-thirds (2/3) vote. When two (2) or more members arise at once, the Presiding Officer shall decide who is to speak first.

Section 7. On the call of two (2) members for the previous question, the Chairman shall put it in this form: "Shall the main question now be put?" and until that is decided, it shall preclude all amendments to the main question and all further debate.

Section 8. No subject of a partisan or religious nature shall at any time be admitted.

Section 9. Questions of order shall be decided by the Chairman.

Section 10. All voting, except elections or where a written ballot is preferred, shall be by standing vote. The first shall be for the affirmative. The second call shall be for the negative.

Section 11. In the absence of a standing rule to apply to a question before the Local Union, a determination shall be made according to Roberts Rules of Order.

Section 12. No motion or resolution will be acceptable to, or allowed on the floor of the Local Union, if such motion or resolution shall be in opposition to the policies, Constitution, or Convention action of the United Association, or in violation of Local, State or Federal Laws.

