



UNION 798
UNITED ASSOCIATION



AFFILIATED A.F.L.-C.I.O.

Dear Steward:

Due to the new contract that went into effect the beginning of June, Helpers will now receive waiting time, but no benefits will be paid on these hours. So noting this on the benefit report will help the PIBF and Local 798 offices tremendously in determining if the contractor has paid the correct hours on each member. Items that should be reported in this same manner (because no benefits are payable) include:

- Missed test time
- Warehouse move time
- Failed to comply time per NPLA Attachment 8 (3)
- Helper waiting time

Please note that while no benefits are paid on these hours, the 3% working assessment and \$.50 per hour organizing assessment are still withheld from the gross pay.

For those Stewards using electronically submitted Excel reports, you should list the hours in columns K or L, just to the right of the organizing amount. For those Stewards still using handwritten reports, you should list the hours in the line directly below the Member who received those non-benefit hours. We strongly encourage all Stewards to switch to the electronic Excel forms, as you will find it less time consuming and more beneficial (if you need help getting started, we will be glad to work with you)! Examples are attached of each type of Steward Report that shows how you need to report those hours on which no benefits were paid.

As always, if you have any questions, do not hesitate to call.

Sincerely and Fraternaly,

Daniel C. Hendrix
Business Manager

DCH/RWP:rlt

Wade Pilgreen
Financial Secretary-Treasurer

STEWARD'S REPORT
 PIPELINE INDUSTRY BENEFIT FUND
 P.O. Box 470950
 Tulsa, Oklahoma 74147-0950

Email this form to reports@local798.org and your BA
 Contractors No: 0000
 Pre-Job Number: 04/13/14
 Week Beginning Monday: 04/07/14
 Week Ending: Must be Sunday
 US Contractors
 6133 4th Street
 Atoka, OK 11111
 Oklahoma Gas
 John Doe
 798

Field Office Address: 2122 N Pipeline Rd, Tulsa, OK 00089
 Field Office City, State, Zip Code: Tulsa, OK 00089
 Steward's First Report: X
 Steward's Final Report: X
 Check From Home Office: X
 Field Office Address: Old Town Campground Lot 3, 3132 N Pipeline Rd, Tulsa, OK 00088
 Steward Temporary Address: Old Town Campground Lot 3, 3132 N Pipeline Rd, Tulsa, OK 00088

Gross Wage Total \$ 40,660.80
 Total Owed 3% & Org. 1,670.82

Employee Classifications: (W) Steward (WF) Welder Foreman (W) Welder (JM) Journeyman (H) Helpers
 IF EMPLOYEE RECEIVES HOURS IN TWO CLASSIFICATIONS, ENTER THEM TWICE
 Total Employees on Report: 15

SOCIAL SECURITY NUMBER	Classification	NAME (Last Name First)	LOCAL UNION #	Total JM HRS	Helper Hours	Pay Rate	Gross Wages	3% GROSS	Organizing Total	TOTAL JM HOUR NO BENEFITS	TOTAL HELPER HOUR NO BENEFITS	Comments
000-00-0000	WS	Doe, John	798	70	0	53.60	\$ 4,556.00	\$ 136.68	\$ 35.00	18	52	
111-11-1111	WF	Miller, Terry	798	70	0	53.60	\$ 4,556.00	\$ 136.68	\$ 35.00			
222-22-2222	W	Ziller, Kevin	798	60	0	51.60	\$ 3,612.00	\$ 108.36	\$ 30.00			
333-33-3333	W	Bond, Barry	798	10	0	51.60	\$ 516.00	\$ 15.48	\$ 5.00	10		Missed Test
444-44-4444	W	Johnson, Kyle	601	68	0	53.60	\$ 4,180.80	\$ 125.42	\$ 34.00			Move Time
555-55-5555	W	Newman, Lance	798	68	0	53.60	\$ 4,180.80	\$ 125.42	\$ 34.00	8		
666-66-6666	JM	Noone, Billy	798	60	0	51.60	\$ 3,612.00	\$ 108.36	\$ 30.00			
777-77-7777	JM	Anderson, Kelly	798	60	0	51.60	\$ 3,612.00	\$ 108.36	\$ 30.00			
888-88-8888	H	Boldman, Mike	798	0	60	22.85	\$ 1,599.50	\$ 47.99	\$ 30.00			
999-99-9999	H	Kellison, James	798	0	74	23.60	\$ 2,100.40	\$ 63.01	\$ 37.00		4	Waiting Time
100-00-0000	H	Nelson, Kenny	798	0	64	25.85	\$ 1,912.90	\$ 57.39	\$ 32.00			
211-00-0000	H	Newton, Tim	798	0	64	25.85	\$ 1,912.90	\$ 57.39	\$ 32.00		4	Move Time
311-00-0000	H	Packard, Nancy	798	0	60	22.85	\$ 1,809.50	\$ 54.29	\$ 30.00			
411-11-0000	H	Zillman, Nick	798	0	74	23.60	\$ 2,140.00	\$ 64.20	\$ 37.00		4	Waiting Time
411-11-0001	H	Zinick, Barry	798	0	40	9.00	\$ 360.00	\$ 10.80	\$ 20.00		40	Failed to comply

STEWARD'S REPORT

PIPELINE INDUSTRY BENEFIT FUND

P.O. Box 470950

Tulsa, Oklahoma 74147-0950

Handwritten report

Contractors No. _____

Pre-Job No. 0000

EMPLOYER: US Contractors FIELD OFFICE: _____

ADDRESS: 6133 14th St. Atoka, OK 11111 TELEPHONE: (555) 555-5556

Payroll Period Beginning 4-07-14 Payroll Period Ending 4-13-14 Job for Company Oklahoma Gas

Check Issued: Field Office Home Office

EMPLOYEE CLASSIFICATION

Steward's 1st Report

Steward's Final Report

Journeyman
(J) Journeyman
(S) Steward
(W) Welders

Helpers
(H) Helpers
(GH) Graded Helpers

Social Security Number	Name (Alphabetical Order)	Local Union	JW Hours Wkd	HE Hours Wkd	Pay Rate	Check Box	
						Gross Wages	Working Assess.
1 000 00 0000	Doe, John	798	70	0	53.60	4556.00	136.68
2 111 11 1111	Miller, Terry	798	70	0	53.60	4556.00	136.68
3 222 22 2222	Ziller, Kevin	798	60	0	51.60	3612.00	108.36
4 333 33 3333	Bond, Barry	798	10	0	51.60	516.00	15.48
5	<i>Above includes 10 hrs. missed test time</i>						
6 444 44 4444	Kyler, John	601	68	0	53.60	4180.80	125.42
7 555 55 5555	Newman, Lance	798	68	0	53.60	4180.80	125.42
8	<i>Above includes 8 hrs. move time</i>						
9 666 66 6666	Noone, Billy	798	60	0	51.60	3612.00	108.36
10 777 77 7777	Anderson, Kelly	798	60	0	51.60	3612.00	108.36
11 888 88 8888	Baldman, Mike	798	0	60	22.85	1599.50	47.99
12 999 99 9999	Kellison, James	798	0	74	23.60	2100.40	63.01
13	<i>Above includes 4 hrs. wait time</i>						
14 100 00 0000	Nelson, Kenny	798	0	64	25.85	1912.90	57.39
15 211 00 0000	Newton, Tim	798	0	64	25.85	1912.90	57.39
16	<i>Above includes 4 hrs. move time</i>						
17 311 00 0000	Packard, Nancy	798	0	60	22.85	1809.50	54.25
18 411 11 0001	Zinick, Barry	798	0	40	9.00	360.00	10.80
19	<i>Above includes 40 hrs failed to comply</i>						
20							

IMPORTANT!

Total JW Hours Worked →

466 362

← Total HE Hours Worked

- Form must be completely filled out and mailed within two days following pay period.
- Complete all spaces.

Steward John Doe Local # 798

Temporary Mailing Address:

3132 N. Pipeline Rd. Tulsa, OK 11111

Telephone: 321-321-3321

RETURN TO: PIBF